Agreement regarding the doctoral internship

This decision is adopted regarding the research internship component of the doctoral research of the candidate nominated herein.

***Note regarding the terms:***

***Intern*** *or* ***Student*** *refers to the doctoral student.*

***Sending Institution*** *or* ***University*** *refers to the institution/university in which the student is enrolled for doctoral studies.*

***Host Institution*** *or* ***University*** *refers to the institution/university in which the student intends to undergo the research internship.*

***BBU*** *designates Babes-Bolyai University of Cluj-Napoca.*

1. **Student/Intern - Personal Data:**

Name (given/first name and last name/surname):

Date and place of birth:

Contact information:

Enrolled university:

Date of enrolment at BBU:

Domain/Field of study:

Specialization:

**Academic aspects:**

1. **Data about the universities:**

***Sending Institution/University:***

Faculty of …………………………

Doctoral school: ……………………..

***Thesis coordinator***: …………………….

Contact information (tel., institutional Email address): ……………….

***Host Institution/University:***

University/Host Institution: ……………

Faculty/Doctoral school/Laboratory: ……………….

***Supervisor/Mentor***: …………………….

Contact information (tel., institutional Email address): ……………….

1. **Research internship details:**

* **Internship location (in onsite scenario):** Address (Street, City, Country**)**
* **Type of internship:** online / onsite
* **Duration of internship: …. Months, Starting from:** dd/mm/yy **to** dd/mm/yy
* **Financial Aid: yes / no**

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* **Educational objectives of the internship:**
* **Tasks of the intern:**

1. **Detailed research plan:**

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1. **The language:**
2. **Hosting and supervision of the Intern**

The Host Institution must ensure that the Intern is provided with all necessary information and all documentation needed to undergo academic instruction legally in the hosting country.

The Host Institution will designate a Research Coordinator/Supervisor (HIRS) who will propose, monitor, and coordinate the Intern’s training activities during his/her time at the Host Institution; The Research Coordinator/Supervisor will collaborate with the BBU Thesis Coordinator in the completion of these tasks.

The Host Institution Research Supervisor [1] will coordinate the internship activities carried out by the Intern, [2] will assess the Intern’s effective and authentic academic performance associated with the research internship’s tasks, and [3] will evaluate the extent to which the research internship observes the conditions established in the agreements between the parties.

Situations indicating a systematic pattern of behaviors which conflict with the Host Institution/University’ regulations and standards (e.g., repeated absences of the intern, repeated missing of deadlines or research objectives, unethical conduct, etc.) must be communicated without delay to the Student and to the Student’s BBU Thesis Coordinator. Such situations are grounds for either of the signing parties to denounce/cancel this agreement and withdraw from it. The Host Institution (via the Research Internship Coordinator) and the Intern are encouraged to maintain constant dialogue with the Intern’s BBU Thesis Coordinator and report any difficulties encountered during the internship in a timely manner.

Upon successful completion of the research internship, the Host Institution will issue a Doctoral Research Internship Completion Certificate acknowledging the location, duration, supervision, objectives, and outcomes of the research internship. The Doctoral Research Internship Certificate will be issued in two copies, one copy for the Sending University, which will be sent to the Institute for Doctoral Studies of the Sending University, and one copy for the Intern.

1. This agreement comes into force upon its signing by both parties and can be modified only by the mutual agreement of the parties involved.
2. The present agreement was drafted in at least 3 original copies, one for BBU (ISD), one for Host Institution and one for the PhD student.

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| ***Babes - Bolyai University*** | ***Host Institution*** |
| Rector,  ………………………………………………… | Rector/President  ………………………………………….. |
| Director/Head of ……… Doctoral School  …………………………. | Director/Head of ……. Doctoral School/Department/Faculty  …………………………………. |
| Thesis Supervisor ……………………………………… | Thesis Supervisor ……………………………………… |
| PhD – candidate: | |

Date of entry into force ……………………………..