**Addendum - Application form requesting a tuition-based extension to complete the doctoral programme**

 Registration no. Doctoral School

Endorsed by Doctoral School Director ..............................

Endorsed by CSUD Director ...................................................

**Respected Sir/Madam,**

I, the undersigned, ……......................................................................., doctoral student within the Doctoral School of ......................................................, enrolled on ....................... (date), in the field of ………..................................................... under the supervision of Ms./Mr. …………........................................, hereby request consideration for a grace period of \_\_\_\_ semesters (2 or 4 semesters), on tuition, for the time period ................................................., required for the completion of my doctoral degree programme for the following substantiated reasons as certified by the documents enclosed: ...................................................................................................

 I wish to emphasize that at the time of submitting this application, the preparation of the doctoral dissertation requires a longer period of documentation, I still have to deliver the research report for the 3rd year of studies and to complete the doctoral dissertation, according to the obligations pertaining to the doctoral course of study plan approved by the Doctoral School Council ................. Please note that I have fully complied with all my other obligations under the learning agreement and I have no outstanding tuition fees.

I am aware of the Babeș-Bolyai University Regulation governing the organisation and operation of doctoral studies stating that:

1. during the extension period I am not eligible for a doctoral scholarship regardless of the funding category I have been admitted to;
2. no interruption of doctoral studies may be granted during the extension period,
3. failure to submit the outstanding report and to defend the doctoral dissertation by the end of the requested extension period (the last working day of the last semester of the extension period) will entail my expulsion from doctoral studies.

Signature, Date:

*Approved,*

Doctoral supervisor: Last name, first name

Signature:

*Endorsed by the Doctoral School Secretariat.............................:*

*We hereby confirm the doctoral student’s current situation:*

1. *the defence of the 3rd year research report is scheduled for ...........*
2. *the student has fulfilled all the other obligations of the learning agreement according to the doctoral course of study plan approved by the Doctoral School Council. The student has no outstanding payments to UBB.*

*Date: Secretary Last name, first name*

 *Signature:*