

Confirmation

During the period announced for the confirmation process, candidates admitted to state-funded positions (grant-based study places) will confirm their acceptance of the spot in order to proceed with enrollment, according to the current regulations. Confirmation must be done both **online**, via the admissions platform, and **onsite/in person**, at the location specified by the doctoral school. Confirmation of the admission spot is carried out as follows:

- **Online:** By uploading the signed study contract and following the instructions on the platform.
- **Onsite/in person:** By submitting the following documents:
 1. **Registration form generated on the platform**, dated and signed by the candidate. This document, generated by the platform, must be printed, dated, and signed by the candidate. All options regarding the acceptance of positions will be marked to allow for possible reassignment to unoccupied state-funded places.
 2. **Enrollment application** (which includes declaration of ethnicity) – only for candidates applying for positions reserved for the Roma minority, as per the model available on the Doctoral Studies Institute website.

Candidates opting for positions reserved for the Roma ethnic group must also bring a written document from a legally recognized Roma organization (signed and stamped) that confirms their Roma ethnicity. This document must explicitly state that the candidate belongs to the Roma ethnicity—not just that they are a member of the organization.
 3. **Curriculum Vitae (CV)**, signed and dated.
 4. **List of published scientific papers** (if applicable), signed.
 5. **The language certificate** valid on the date of the admission exam, if applicable.
 6. **High school diploma** or its equivalency certificate;
 7. **Bachelor's degree diploma** or equivalency certificate and **Bachelor's diploma supplement**
 8. **Master's degree diploma with supplement** or, where applicable, an equivalent **Bachelor's degree diploma**.

Candidates who passed their dissertation exam during the current academic year must submit, in original, a **graduation certificate** in order to confirm their spot. This certificate must be issued by the graduating institution and include the general GPA, yearly grades, total ECTS credits earned, validity period, and a statement confirming that the diploma has not yet been issued.

Doctoral students are required to submit the original Master's diploma once the validity period of the certificate expires.
 9. **For candidates with foreign education**, original **recognition/equivalency certificates** from CNRED must be submitted.

Foreign studies must be recognized through a certificate issued by the **National Center for Recognition and Equivalence of Diplomas (CNRED)** under the Ministry of Education.
 10. **Signed study contract (4 copies)**.
 11. **Doctoral studies plan (4 copies)**, completed and signed by the PhD student and their academic supervisor.

This document must be typed according to the predefined template available on the Doctoral Studies Institute (ISD) website and at the doctoral schools.

12. **Birth certificate.**
13. **Marriage certificate** (only if the birth name has changed due to marriage).
14. **Official name change document**, if applicable.
15. **Proof of payment** (receipt, bank transfer slip, postal order) of the admission fee, if payment was made via methods P2, P3, or P4 according to the Registration – Required Documents.
16. **For candidates admitted to state-funded positions with a scholarship**, a document containing the **IBAN of a current account** in the candidate's name must be submitted to the doctoral school's secretariat at the time of confirmation.
17. **Candidates admitted to tuition-based (self-funded) positions**, listed as eligible for enrollment, will confirm their spot following the procedure described above. Additionally, they must **upload** a receipt proving the **payment of at least the first installment of tuition**, both **on the platform** (for online confirmation) and **submit it onsite** (for physical confirmation).
Tuition can be paid online or at the cashier's office of the faculty to which the PhD supervisor belongs.

Documents listed in points **5–7** and **10–11** must be submitted in **original**, so that a designated official from the doctoral school can certify them as authentic copies.

Candidates admitted to a **state-funded position** must also confirm by **submitting the original diploma**, the **recognition certificate**, or the **graduation certificate** of their previously completed academic cycle.

Candidates who do not confirm their spot during the official confirmation period **lose their right to enroll**, and any unoccupied state-funded places will be reassigned, through **reallocation**, to candidates who confirmed their spot on a **tuition-based** position, in **descending order of their exam scores**.

This text represents a translation from Romanian to English using ChatGPT 4o on the 27th of March 2025.