



Decision no. 5 / 19.01.2026
Regarding the Approval of the Admission Methodology for Doctoral Studies
for the academic year 2026–2027

Taking into account the provisions of the Higher Education Law no. 199/2023, with subsequent amendments and completions, and of ME Order no. 3693/2024 for the approval of the Framework Methodology regarding the organization of admissions to higher education in short-cycle, bachelor's, master's, and doctoral study programs,

Considering the Decision of the Administration Council of Babeş-Bolyai University no. 19715/08.12.2025,

Noting the favorable opinions of the Committee for Regulations and Legal Affairs and the Committee for Scientific Research,

Based on Article 37, letter e of the University Charter,

The Senate of Babeş-Bolyai University,
gathered in session on 19 January 2026,
decides:

Sole Article. The Admission Methodology for Doctoral Studies for the academic year 2026–2027 is approved, in the form attached to this decision.

President,
Prof. Florin STRETEANU, PhD.

Secretary,
Anca GHINGHELI



UNIVERSITATEA BABEŞ-BOLYAI
BABEŞ-BOLYAI TUDOMÁNYEGYETEM
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ADMISSION METHODOLOGY FOR DOCTORAL STUDIES

AT BABEŞ–BOLYAI UNIVERSITY

FOR THE ACADEMIC YEAR 2026–2027

-Approved by Senate Decision no. 5 / 19.01.2026-



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Legal Framework

Admission to Doctoral Studies in the July and September 2026 sessions is carried out in accordance with the following applicable regulations:

- ✓ Higher Education Law no. 199/2023;
- ✓ Law no. 299/2007 on the support granted to Romanians worldwide;
- ✓ Order no. 3020/2024 of 8th January 2024 approving the Framework Regulation for Doctoral Studies;
- ✓ Order no. 3693/2024 on the organization of admissions to higher education in short-cycle, Bachelor's, Master's, and Doctoral Study programs;
- ✓ Current legislation on the admission and education of foreign citizens from non-EU countries in accredited public and private higher education institutions in Romania;
- ✓ Current legislation on the admission and education of Romanians worldwide in Romanian higher education institutions;
- ✓ Regulation on the organization and conduct of Doctoral Studies at Babeş-Bolyai University, approved by Senate Decision no. 116/23.09.2024, with subsequent amendments and completions;
- ✓ Administration Council Decision no. 9387/26.06.2024 on the procedure for recognizing credits or credit points for bachelor's and master's or long-cycle/advanced studies for the purpose of doctoral admission.



General Considerations

1. This methodology establishes the framework for organizing admission to Doctoral Studies. Admission to Doctoral Studies will take place according to the calendar approved by the Administration Council of Babeş–Bolyai University. The allocation of state-funded positions at the level of Doctoral Schools will follow the approved methodology. Doctoral Schools that applied for the *EUTOPIA quotas* for the upcoming academic year (2026–2027) will receive those positions with priority.
2. Admission to Doctoral Studies is based on a competitive procedure organized by Babeş–Bolyai University, through the Institute for University Doctoral Studies (hereinafter IDUS), for all 32 Doctoral Schools of IDUS-BBU.
3. Doctoral Studies represent the third cycle of higher education and lead to a qualification at level 8 of the EQF/CEC and CNC. They are conducted in accordance with the provisions of the Framework Regulation for Doctoral Studies.
4. Admission to the doctoral cycle is organized by doctoral fields within provisionally authorized or accredited Doctoral Schools.
5. Admission to Doctoral Studies is the process of selecting candidates for each vacant doctoral student position proposed by the doctoral supervisors within the Doctoral School to be filled in the admission sessions.
6. Doctoral Studies are offered either as full-time or part-time programs, both for state-funded positions (doctoral grants) and for fee-based or other legally constituted sources of funding.
7. Doctoral Studies may be conducted in Romanian, in a national minority language, or in an internationally used language, according to the doctoral study contract concluded between IDUS, the doctoral supervisor, and the doctoral student.
8. Doctoral Studies have a duration of 4 years.



9. The number of state-funded positions at each institution offering Doctoral Studies is established by an order of the Minister of Education and Research / official address from MEC, while the number of fee-based positions is set by a decision of the University Senate.
10. Doctoral study programs are organized within Doctoral Schools and are of two types:
 - a) Scientific Doctorate, which aims to produce original, internationally relevant scientific knowledge based on scientific methods, organized as full-time or part-time study. The scientific doctorate provides the foundation for a professional career in higher education and research.
 - b) Professional Doctorate, in all fields, including dual higher education, which aims to produce original knowledge based on the application of scientific methods, based on systematic reflection or applied research on artistic creations, on high-level national or international sports performances, or on topics of practical importance, which serve as a foundation for a professional career in higher education and research in the relevant fields. The professional doctorate is generally offered as a full-time program, and exceptionally it may also be organized as a part-time program.
11. The dual doctoral study cycle is a form of education in which responsibilities for carrying out learning, teaching, applied, research, and evaluation activities are shared between IDUS and economic operators.

IDUS organizes and conducts learning, teaching, and evaluation activities, while economic operators organize work-based learning activities and participate in evaluation. Applied and research activities may take place both at IDUS and at the economic operators.



IDUS concludes a partnership contract with the economic operators, which establishes the conditions of collaboration, the rights and obligations of the parties, and the costs assumed by the partners.

The doctoral student concludes an individual study and practical/research training contract with IDUS and the economic operator, which sets out the rights and obligations of the parties.

Dual higher education is organized for the third cycle – level 8 – through a professional doctorate, in accordance with a methodology approved by an order of the Minister of Education. It is a form of education in which responsibilities for carrying out learning, teaching, applied, research, and evaluation activities are shared between IDUS and economic operators.

For doctoral study programs, the obligations regarding full-time or part-time enrollment are established by the University Senate, at the proposal of the Council for Doctoral Studies (hereinafter CDUS).

12. Only graduates with a master's degree or its equivalent are eligible to participate in the doctoral admission competition, and the total number of transferable study credits obtained from the bachelor's and master's cycles must be at least 300. According to the provisions of the Higher Education Law no. 199/2023, with subsequent amendments and completions, the bachelor's degree of graduates of long-cycle higher education programs prior to the implementation of the three Bologna cycles is equivalent to a master's degree in the specialty. Consequently, holders of long-cycle higher education diplomas are entitled to enroll in Doctoral Studies without the obligation to complete the second-cycle master's studies. Enrollment in the doctoral admission competition in a specific doctoral field is not conditioned by the field in which the bachelor's or master's degree was



obtained. The total cumulative duration of the bachelor's and master's cycles must be at least 300 transferable credits (ECTS).

13. Enrollment in the admission competition may also be carried out on behalf of the candidate by another person based on a notarized power of attorney.
14. Upon registering for the admission competition, the doctoral candidate may choose a doctoral supervisor from among those supervisors at Babeș–Bolyai University who are offering doctoral student positions for that admission session. For registration, foreign candidates (EU and non-EU) and candidates in the “*Romanians Everywhere*” category must obtain a Letter of Intent from their prospective doctoral supervisor, signed by the supervisor.
15. Admission to Doctoral Studies is conditional upon passing the entrance examination, in accordance with the applicable legal provisions.
16. The selection of a candidate for a vacant doctoral position is carried out by the doctoral supervisor responsible for that position within the admission competition. If successful, that supervisor will coordinate the candidate's Doctoral Studies within the Doctoral School where the supervisor holds a position.
17. The documents required for registration in the doctoral admission competition are specified and posted both on the Institute's website (IDUS) and at the IDUS headquarters, as well as on the websites of the Doctoral Schools.
18. Doctoral Schools ensure transparency in the admission competitions and guarantee candidates' access to information regarding the selection and admission procedures. In consultation with the council of the Doctoral School to which they belong, the tenured doctoral supervisors establish, in detail and at least six months before the admission competition date, the criteria for evaluating candidates and selecting candidates for the positions they offer. These criteria are communicated in writing to the Institute for



University Doctoral Studies and made publicly available through various accessible means, including online.

19. Doctoral Schools that establish specific doctoral admission criteria are required to publish them on their own website and submit them to the IDUS at least six months before the admission registration period.
20. In justified cases, with the approval of the Doctoral School Council and at the proposal of the doctoral supervisor, admission tests may be conducted online.
21. It is strictly prohibited, under penalty of law, to promote any form of direct or indirect discrimination among doctoral candidates through the evaluation or selection criteria.
22. The minimum grade required for a candidate to be declared admitted is 7.00. Grades are calculated with two decimal places without rounding.
23. The final validation of the doctoral admission results is performed by the Doctoral School Council (DSC), the Council for Doctoral Studies (CDUS), and the Administration Council of BBU.
24. Admission results are made public by posting by the Doctoral Schools and by publication on their respective websites.
25. Any appeals regarding written tests must be submitted to the Doctoral School of the candidate's chosen supervisor within 24 hours of posting the initial results (provisional lists). Appeals are resolved, and results are posted within a maximum of 24 hours after the appeal submission deadline.

The final results of the admission competition are published in accordance with paragraph (23).

26. Appeals are not allowed for oral tests, sports aptitude tests, or artistic tests.



27. Appeals based on a candidate's lack of knowledge of the admission regulations are not accepted.
28. After the deadline for resolving and responding to appeals (by posting), the results of the admission competition are final and cannot be modified.
29. The resolution of appeals falls exclusively within the competence of the appeals committee of the respective Doctoral School. The decision of the appeals committee is final.
30. After the completion of the admission procedure, the Doctoral School posts the ranking of admitted/rejected candidates, indicating the beneficiaries of grants and/or doctoral scholarships.
31. The posting of admission results is done in stages, generating at least two types of lists:
 - a) Provisional lists – ranking of candidates, generated after the completion of tests;
 - b) Final lists – ranking of candidates, generated after the resolution of appeals, containing the final results.The lists include the following information categories:
 - a) List of candidates admitted to state-funded positions, within the allocated number of places, if applicable;
 - b) List of candidates admitted to fee-paying positions, within the allocated number of places, if applicable;
 - c) List of rejected candidates, if applicable.
32. The curricula of all BBU Doctoral Schools, approved by the Doctoral School Council and the Faculty Council, shall be submitted to the Institute for University Doctoral Studies for verification and signature, and uploaded to the AcademicInfo application within the deadlines established and communicated by IDUS to the Doctoral Schools, so that



candidates can complete and submit their doctoral study plans during the admission confirmation period.

33. Individual doctoral study plans for admitted candidates shall be completed during the confirmation period, using the course offerings in the curricula of the Doctoral Schools for the 2026–2027 academic year, which will be published on the IDUS and Doctoral Schools' websites. The study plan text will be provided by IDUS to all Doctoral School secretaries and will be publicly available electronically on the IDUS website. The doctoral student completes the study plan form electronically. The doctoral study plan is approved by the Doctoral School Council of the school to which the doctoral supervisor belongs.
34. If the Doctoral School Council has not approved the individual study plans of admitted candidates by 25 September 2026, the Doctoral School secretary will submit to IDUS all these signed and endorsed plans (4 copies), together with consolidated tables, within 15 days from the date established by the University Senate as the registration date for admitted doctoral students. The consolidated tables, in two copies, one for each party, will be signed by the Doctoral School secretary and the IDUS secretary.
35. The staffing plan for the 2026–2027 academic year for teaching and research staff within the Doctoral School is prepared by the Director of the Doctoral School and endorsed by the Doctoral School Council, the Faculty Council, and the BBU Administration Council, and approved by the BBU Senate. Staffing plans will also be prepared and submitted to the Payroll Service (for verification) within the established deadlines.
36. The amount of admission fees, application processing fees, tuition fees, as well as conditions for exemption or reduction of these fees, are established in the Regulation on Admission, Tuition, and Graduation Fees for the 2026-2027 Academic Year and are approved by BBU Senate Decision.



SECTION 1 – Admission to Doctoral Studies at Babeş–Bolyai University

for candidates who are citizens of the European Union (EU), the European Economic Area (EEA), the Swiss Confederation (CH), as well as British citizens and their family members as beneficiaries of the Withdrawal Agreement of the United Kingdom of Great Britain and Northern Ireland from the European Union and the European Atomic Energy Community 2019/C 384 I/01

I. General Provisions

Article 1

1. Citizens of EU member states, EEA member states, the Swiss Confederation, or British citizens and their family members as beneficiaries of the Withdrawal Agreement of the United Kingdom of Great Britain and Northern Ireland from the European Union and the European Atomic Energy Community 2019/C 384 I/01 have access to doctoral studies on the same terms as Romanian citizens, including regarding fees (admission exam fee, tuition fee, and doctoral thesis submission fee). A “family member” is defined as the spouse and dependent children.

II. Registration Requirements

Article 2

- (1) The registration procedure for citizens of the EU, the EEA, the Swiss Confederation, and British citizens and their family members as beneficiaries of the Withdrawal Agreement of the United Kingdom of Great Britain and Northern Ireland from the European Union and the European Atomic Energy Community 2019/C 384 I/01 for participation in the doctoral admission competition is as follows:
- (2) The candidate consults the list of allocated positions by faculty and doctoral supervisor for the doctoral admission competition, posted both at the Institute for University Doctoral Studies and on the IDUS website, as well as at the doctoral schools.
- (3) The candidate pays the 2026 doctoral admission fee, consisting of the processing fee and registration fee, according to the Regulation on Admission, Tuition, and Graduation Fees for the 2026–2027 Academic Year at BBU, using one of the following payment options:
 1. P1 – online via the admission application;



2. P2 – at the University cashier’s office, Str. I.C. Brătianu no. 14, Monday–Friday (Saturday and Sunday: closed);
3. P3 – at any post office counter, via money order, to account RO35TREZ21620F330500XXXX, opened at Cluj-Napoca Treasury;
4. P4 – via bank transfer at any bank, to account RO35TREZ21620F330500XXXX, of Babeş-Bolyai University of Cluj-Napoca, opened at Cluj-Napoca Treasury. Code BBU fiscal code: 4305849.

On the payment document, if the payment is made via P3 or P4, the candidate’s name and the note “Processing and registration fee for the doctoral admission competition, Babeş-Bolyai University, Faculty of ...” must be indicated. The receipt, when payment is made via P2, P3, or P4, must be uploaded to the registration platform and included in the confirmation file.

(4) During the registration period, the candidate uploads the following documents in PDF format to the registration platform:

- Registration form generated on the platform together with the consent form for processing personal data.
These documents are automatically generated when the candidate enters their information on the online registration platform. For generating the registration form, it is necessary to enter personal identification data according to the ID card/passport, birth certificate, and/or marriage certificate, the name of the doctoral supervisor for the position applied for, and other information regarding admission preferences.
- Application form including declaration of ethnicity, according to the model on the Institute for University Doctoral Studies website, **only for candidates applying for positions reserved for Roma ethnicity.**
- Curriculum vitae
- List of published scientific works (if applicable)
- Language proficiency certificate valid at the date of the admission examination (if applicable).
- Study diplomas:
 - High school diploma;
 - Bachelor’s degree diploma (with relevant annexes, if applicable: transcript and diploma supplement);
 - Postgraduate / master’s degree diploma (with relevant annexes, if applicable: transcript and diploma supplement).



- Candidates who have passed the dissertation exam in the current academic year may submit, instead of the master's diploma, a certificate issued by the educational institution stating the overall grade, yearly grades, number of transferable credits earned, validity period, and that the diploma has not yet been issued.
 - Studies completed abroad must be certified with recognition/equivalence certificates (for both bachelor's and master's studies), issued by the National Center for Recognition and Equivalence of Diplomas (NCRED) within MEC. The total number of transferable credits recognized by NCRED must be at least 300. In the case of NCRED certificates issued with an electronic signature, the electronic version of the document must be submitted.
 - Birth certificate
 - Marriage certificate (only if the birth name has changed due to marriage)
 - Administrative document for name change (if applicable).
 - Identity card / ID / or passport for non-Romanian citizens.
 - Document (receipt, payment order, postal money order) proving payment of the admission competition fee (according to Art. 2, paragraph 3).
- (5) Registration will take place online and according to a schedule established at least two months before the registration period. The admission stages and conditions will be made public on the IDUS and doctoral schools' websites, as well as on the IDUS and doctoral schools' notice boards.
- (6) The doctoral school is responsible for organizing the registration activities, the admission tests, and the preparation and submission to IDUS of all documents and files necessary for the confirmation stage of doctoral place allocation.
- (7) The doctoral school is responsible for keeping the candidates' files and documents, as well as documents from the doctoral school councils, in proper condition.
- (8) The secretaries of the doctoral schools will submit, for centralization at IDUS, the files containing the documents of all candidates (regardless of whether they were admitted or not) according to the OPIS provided by IDUS and will certify by signature the validity and presence of all required documents in the file. Admission-related documents (admission result lists – initial, final, and after adjustments) accompanied by consolidated tables/minutes, signed by the doctoral school secretary, must be submitted to IDUS within five working days after the end of the place confirmation period.

Article 3



- (1) Candidates who have completed studies abroad must present recognition/equivalence certificates issued by the National Center for Recognition and Equivalence of Diplomas (NCRED) within the Ministry of Education. The total number of transferable credits recognized by NCRED must be at least 300. Further details regarding the equivalence process and required documents are available on the NCRED website: www.CNRED.edu.ro.
- (2) According to procedures established by the Ministry of Education, the Institute for University Doctoral Studies of BBU may undertake the submission of documentation required for recognition/equivalence of studies by NCRED. For submission to MEC and NCRED of the recognition files of Romanian, EU, EEA, Swiss, and Withdrawal Agreement beneficiary candidates, candidates are obliged to submit their files in accordance with NCRED requirements (<https://www.NCRED.edu.ro/ro/studii-universitare>) within the deadline indicated on the IDUS website under the Admission section.
- (3) Candidates who have studied abroad and fail to submit the NCRED recognition/equivalence certificates with their registration file cannot be admitted to doctoral studies.

III. Conduct of the Admission Competition

Article 4

- (1) Regardless of the field, the doctoral admission competition consists of at least two tests:
 - a) A written specialty test, based on a syllabus announced by the doctoral supervisor at least two months before the admission competition;
 - b) An interview, in which the candidate's scientific/artistic interests, research/artistic skills, and proposed doctoral thesis topic are assessed, and, if necessary, the candidate's language skills. Depending on the specifics of the field, additional tests (including eliminatory ones) may be included in the admission competition at the request of the titular doctoral supervisors and with the approval of the doctoral school council.
- (2) If a candidate expresses to the future doctoral supervisor the intention to complete at least one component of the doctoral studies in a foreign language, then that candidate will take at least one component of the competition in that language, provided that the doctoral school can accommodate this. This component is treated as an additional eliminatory test and will be graded as pass/fail.
- (3) Admission tests are conducted before an admission committee consisting of the doctoral supervisor offering the doctoral student position and at least two other specialists from Babeş-Bolyai University, who must hold at least the position of



lecturer/assistant professor (dr. habil.) or associate professor or scientific researcher grade II. The chair of the admission committee is the doctoral supervisor. Admission committees are proposed by the doctoral school councils and approved by the CDUS director.

- (4) A candidate for doctoral studies cannot be married to, be in-laws of, or related up to the third degree with any member of the admission committee before whom they must take the admission tests.
- (5) A candidate cannot be married to, be in-laws of, or related up to the third degree with their future doctoral supervisor.
- (6) Persons who are married to, are in-laws of, or related up to the third degree cannot be appointed to the same doctoral admission committee.

IV. Admission Results

Article 5

- (1) After evaluating the candidates' performance in the admission tests, the admission committee nominates, based on the established selection criteria, the candidate who will occupy the doctoral student position offered in the competition. This candidate can only be enrolled in that position after obtaining the favorable approval of the council of the doctoral school where the doctoral supervisor is titular, and provided that the doctoral school is either provisionally authorized or accredited.
- (2) The minimum average a candidate must obtain to be declared admitted is 7.00. The average is calculated to two decimal places without rounding.
- (3) Doctoral schools will post on their own websites the results of admitted/rejected candidates (while protecting personal data in accordance with GDPR) so that the right to appeal can be exercised.
- (4) Doctoral schools will display the admission results on their own websites (under the admission section) in accordance with the relevant provisions of this methodology.
- (5) Vacant positions within the doctoral schools are redistributed only during the September session. Redistribution is carried out first within the doctoral school, to doctoral supervisors requesting candidate reallocations, in compliance with the decisions of the University Administration Council, the Council for Doctoral Studies, and the regulations in force at that time.
- (6) Vacant positions at the level of the doctoral schools will be redistributed only in the September session by the leadership of CDUS / the Institute for University Doctoral Studies, fairly among all doctoral schools, taking into account the additional criteria for distribution of grants/positions provided in the decisions of the Administration Council and CDUS, as well as the grades obtained by candidates in the admission competition.



- 7) The Institute for University Doctoral Studies will communicate to the doctoral schools the number of vacant positions available for redistribution. Directors of doctoral schools are obliged to submit to IDUS, within the deadline specified by IDUS, the nominal list of candidates redistributed to the vacant positions.

V. Confirmation of Places and Enrollment of Admitted Candidates

Article 6

- (1) During the announced period for confirmations, candidates admitted to positions funded by study grants must confirm their place in order to enroll, in accordance with the applicable regulations, both online on the admission platform and onsite/physically at the location indicated by the doctoral school. Confirmation of the place is done as follows:
- Online, by uploading the signed study contract and following the instructions on the platform.
 - Onsite/physically, by submitting the following documents:
 1. Registration form generated on the platform, dated and signed by the candidate. This document, generated by the platform, must be printed, dated, and signed by the candidate. All options regarding the occupation of places must be marked to allow for the possibility of reallocating to unoccupied positions.
 2. Registration application (which also includes declaration of ethnicity) according to the model on the website of the Institute for University Doctoral Studies – only for candidates applying for positions reserved for the Roma ethnicity. Candidates applying for Roma-reserved positions must submit at registration (in the file) a written document issued by a legal Roma organization (signed and stamped) certifying their belonging to this ethnicity.

The written document from a legally established Roma organization (regardless of the organization's field of activity) must state that the candidate belongs to the Roma ethnicity, and not that the candidate is a member of the organization;

3. Curriculum vitae, signed and dated;
4. List of published scientific works (if applicable), signed;
5. High school diploma or equivalence certificate, bachelor's diploma or equivalence certificate with the diploma supplement, and language proficiency certificate;
6. Master's diploma, or, as applicable, an equivalent bachelor's diploma. Candidates who have passed the dissertation exam in the current academic year must submit, for confirmation of the grant-funded place, the original graduation certificate issued by the institution where they studied, which includes the overall grade, grades obtained in each study year, the number of credits obtained at graduation, the validity period,



- and a statement that the diploma has not yet been issued. Candidates enrolled in doctoral studies are obliged to submit/replace the master's certificate with the corresponding diploma once the validity period expires.
7. For candidates with studies completed abroad, the original recognition/equivalence certificates issued by NCRED must be submitted. Studies completed abroad are validated with an equivalence certificate issued by the National Center for Recognition and Equivalence of Diplomas (NCRED) under the Ministry of Education;
 8. Signed study contract (in 4 copies);
 9. Doctoral study plan (in 4 copies), completed and signed by the doctoral student and the doctoral supervisor. This document is edited on a computer according to the instructions in the pre-established form, available on the IDUS website and at the doctoral schools;
 10. Birth certificate;
 11. Marriage certificate (only if the birth name has changed due to marriage);
 12. Administrative document for name change (if applicable);
 13. Document proving payment of the admission fee (receipt, payment order, postal order), if one of the payment methods P2, P3, or P4 was used;
 14. Candidates admitted to **grant-funded positions** must submit to the doctoral school secretariat, at the time of confirming the place, a document containing the IBAN of their personal bank account.

The documents listed under points 5–7, 10–11 must be submitted in original to certify their conformity with the original by the person designated at each doctoral school.

Candidates admitted to a grant-funded position confirm their place by submitting in original the diploma/document of recognition of the diploma/graduation certificate for the respective study cycle previously completed university cycle.

The doctoral schools will provide candidates with an envelope folder (on the cover of which the following must be written: name, surname, doctoral field, name and surname of the doctoral supervisor).

(2) Failure to present the bachelor's/master's diploma, dissertation certificate, or recognition/equivalence certificates in original, due solely to the candidate's fault and within the deadline established in the admission calendar, will result in loss of the state-funded place.

(3) Candidates admitted to fee-paying positions, listed as eligible for enrollment, will confirm their place according to the procedure described above, noting that they must also upload the payment receipt to the platform during online confirmation and submit it to the doctoral school during onsite confirmation. This receipt proves payment of at least the first installment of the



tuition fee. Tuition fees are paid online or at the cashier of the faculty to which the doctoral supervisor belongs.

(4) Onsite confirmation of the place obtained in the admission competition can also be performed on behalf of the candidate by another person via notarized power of attorney.

(5) Persons with physical disabilities may submit the registration documents via email to: doctorat@UBBcluj.ro, accompanied by a certificate verifying the impossibility of traveling.

(6) Candidates who do not confirm their place (by completing the specific steps on the admission platform, such as uploading documents and/or paying the tuition fee) within the announced confirmation period forfeit the right to enrollment. **After the confirmation stage, unoccupied state-funded places with or without a scholarship will be filled, by sliding (glisare), by candidates who confirmed their enrollment in state-funded places without a scholarship or fee-paying places, in descending order of the grades obtained in the admission tests.**

(7) Unoccupied state-funded or fee-paying places in the first admission session will be offered in the second session (if applicable). Any transfers or reallocations of unoccupied places between doctoral schools will occur only during the September sliding session.

Article 7

(1) For enrollment in the first year of doctoral studies, the secretaries of the doctoral schools will submit, for all candidates who have confirmed their place (according to the final admission lists), the complete admission files of the candidates based on a centralization sheet / record, one copy for each party, signed by the secretary of the doctoral school and the secretary of the Doctoral Studies Institute (IDUS).

(2) The files of all admitted candidates, together with the final admission lists signed at the doctoral school, must be submitted to the Doctoral Studies Institute by September 23, 2026. For candidates who were not admitted, all documents uploaded by the candidates to the platform must also be submitted.

(3) Enrollment of students is done on the basis of study contracts and doctoral study plans.

(4) The preparation of the doctoral study plan for each doctoral student will be done during the confirmation period, using the list of courses from the doctoral school curricula for the 2026-2027 academic year, which will be published on the IDUS and doctoral school websites, in accordance with the provisions of this methodology.

(5) Candidates admitted to doctoral studies who are interested in student housing may request accommodation at the faculty secretary's office of their respective faculty.

VI. Final Provisions

Article 8

(1) Doctoral schools ensure transparency in the evaluation and selection procedures for admission to doctoral studies and guarantee access to this information by publishing it online and through other information channels (brochures, notices, etc.).



(2) The directors of doctoral schools are responsible for the proper conduct of the admission process, ensuring compliance with quality standards, university ethics, and current legislation.

(3) General information about admission is published on the websites of BBU, the Doctoral Studies Institute (IDUS), and the doctoral schools.

(4) If, for justified reasons, documented with medical certificates or other official documents (death certificates, consular documents, court documents), a candidate cannot attend the admission exam, they may request a refund of the admission fee paid at registration. The request must be submitted/transmitted to the faculty cashier to which the doctoral school is affiliated, along with the following documents:

- A request for refund of the admission fee, stating the reasons for non-attendance, in free format;
- Documents proving the justified inability to attend the exam (medical certificates, death certificates, consular documents, court documents);
- Copy of ID/passport;
- Copy of the IBAN account in the candidate's name.

The application processing fee is non-refundable, as the candidate's file has already been processed by the committee, regardless of their attendance at the exam.

Failure to complete registration/confirmation in the admission platform, or failure to confirm onsite, due to the candidate's own fault, does not constitute grounds for requesting a refund of the admission or processing fees.

SECTION 2 – Admission to Doctoral Studies at Babeş-Bolyai University for Foreign Candidates (Non-EU)

(English version reference: <https://doctorat.UBBcluj.ro/eng/documents-required-when-registeringfor-the-admission-contest/>)

VII. General Provisions

Article 9

Foreign, non-EU citizens are defined as individuals who are not from the European Union (EU), the European Economic Area (EEA), the Swiss Confederation (CH), or the UK, and who hold the citizenship of a third country, proven by a valid passport.

Foreign non-EU citizens may apply for admission to tuition-based positions paid in foreign currency or as scholarship recipients of the Romanian state.



Article 10

- (1) Education in Romania for foreign non-EU citizens is conducted in accordance with the current legislation outlined in the “Legal Framework” section of this methodology.
- (2) For details regarding scholarships offered by the Romanian Government to foreign students, see: <https://www.mae.ro/en/node/10251>

VIII. Enrollment Requirements

Article 11

- (1) The enrollment procedure for foreign non-EU citizens to participate in the admission contest for doctoral studies is regulated by ministerial order.
- (2) Foreign citizens who meet all of the following conditions are eligible to participate in the doctoral admission process for accredited or provisionally authorized fields of study, in accordance with current legislation:
 - a) They hold a high school, bachelor’s, or master’s diploma (or their equivalent, as applicable) and meet the admission requirements for doctoral studies in their country of origin.
 - b) As an exception to point a), holders of long-cycle higher education diplomas who, according to the legislation of their country, are entitled to enroll in doctoral studies without completing a master’s cycle, may enjoy, with the approval of the receiving universities, the rights granted in their home country.
- (3) The recognition of prior studies completed by foreign non-EU citizens for the purpose of applying to doctoral studies will be conducted by the receiving higher education institution and the Ministry of Education and Research, through the issuance of a Letter of Acceptance, only if all required documents are presented along with a declaration of conformity with the originals by the candidate, as specified in the pre-enrollment details.
- (4) For admission to all study cycles taught in Romanian, all foreign candidates are required to present a language proficiency certificate in Romanian, issued by institutions authorized by the Ministry of Education and Research, or the completion certificate of the preparatory year at a minimum B1 level, in original.

IX. Enrollment Procedure

Article 12

- (1) The enrollment procedure for foreign citizens to participate in the admission contest for doctoral studies is as follows:

A. Candidates for tuition-based study positions paid in foreign currency:

These candidates apply to the Institute for University Doctoral Studies (IDUS) to submit their documents in order to obtain a *Letter of Acceptance from the Ministry of Education and Research (MEC)*. The IDUS receives the documents because the enrollment of



international candidates is conditional upon obtaining preliminary approval from a doctoral supervisor in the relevant field and the Letter of Acceptance from the Ministry of Education and Research.

(1.1) Pre-enrollment for document verification:

Candidates pre-enroll on the dedicated platform and submit their documents regarding prior studies to be analyzed and validated by IDUS for participation in the admission contest and subsequently to obtain the Letter of Acceptance from the Ministry of Education and Research (MEC).

Documents must be submitted by candidates only during the pre-enrollment period specified in this methodology.

Required documents for pre-enrollment/enrollment:

Documents should be uploaded to the IDUS platform dedicated to foreign student pre-enrollment at the address provided on the IDUS website. Candidates whose files are validated on the pre-enrollment platform must send the super-legalized and/or apostilled documents, or documents approved by the Ministry of Foreign Affairs, Ministry of Education and Research, and the Romanian Embassy in the country of origin, super-legalized by a notary, in a single shipment via courier to:

Babeş-Bolyai University, Str. M. Kogălniceanu, no.1, RO-400084, Cluj-Napoca, by the date specified in the admission calendar.

1. Preliminary approval from the doctoral supervisor.
2. Doctoral research project corresponding to the topic of the doctoral thesis applied for, endorsed by the future doctoral supervisor.
3. Request for issuance of the Letter of Acceptance communicated annually by the Ministry of Education and Research to higher education institutions.
4. High school diploma or its equivalent – super-legalized (for residents of countries that have signed the Hague Convention, a Hague Apostille is required – see: <https://www.mae.ro/node/1455> High school diploma supplement, transcript (authorized translation and notarized/legalized if the original document is not issued in Romanian or English). Bachelor's degree or its equivalent – super-legalized/apostilled (Hague Apostille for residents of countries that have signed the Hague Convention; see: <https://www.hcch.net/en/instruments/conventions/status-table/?cid=41>). For all other cases, documents must be endorsed by the **Ministry of Foreign Affairs, the Ministry of Education and Research, and the Romanian Embassy** in the country of origin. Documents issued in languages other than Romanian or English must be **translated and notarized/legalized**.



5. High School degree supplement or transcript (authorized translation and notarized/legalized in Romanian or English if the original document is not issued in one of these languages).
6. Bachelor's diploma or its equivalent – must be super-legalized / apostilled with the Hague Apostille for residents of countries that have signed the Hague Convention. In all other cases, the documents must be endorsed by the Ministry of Foreign Affairs, the Ministry of Education and Research, and the Romanian Embassy in the country of origin.
7. Bachelor's diploma supplement or academic transcript (authorized translation and notarization in Romanian or English, if the original document is not issued in one of these languages).
8. Master's degree or its equivalent – super-legalized/apostilled (Hague Apostille for residents of countries that have signed the Hague Convention). For all other cases, documents must be endorsed by the **Ministry of Foreign Affairs, the Ministry of Education and Research, and the Romanian Embassy** in the country of origin. Documents issued in languages other than Romanian or English must be **translated and notarized/legalized**.
9. Master's degree supplement (authorized translation and notarized/legalized in Romanian or English if the original document is not issued in one of these languages).
10. Master's completion certificate – super-legalized/apostilled (Hague Apostille for residents of countries that have signed the Hague Convention). For doctoral candidates who passed the dissertation exam in the relevant sessions for the 2025–2026 academic year, the institution-issued certificate may be submitted **instead of the Master's diploma**, stating the overall GPA, grades obtained each year, validity period, and the fact that the diploma has not yet been issued.
11. For study programs taught in Romanian, candidates must present a certificate proving their Romanian language proficiency or certificates proving completion of at least **4 consecutive years of studies in Romania, in Romanian**. Otherwise, a preparatory Romanian language year is mandatory (see admission requirements in the dedicated section).
12. Birth certificate (authorized translation and notarized/legalized if not issued in Romanian or English).
13. Marriage certificate (authorized translation and notarized/legalized if not issued in Romanian or English).
14. Copy of the passport, valid for at least 6 months from the start date of the doctoral program for which the candidate is applying.
15. Curriculum Vitae (CV).
16. Medical certificate issued in the candidate's country of residence, certifying that the person enrolling in the program does not suffer from contagious diseases or other



conditions incompatible with university studies (translated into an internationally recognized language).

17. Passport-style photograph (3 cm × 4 cm).
18. Original notarized power of attorney if the candidate's application is submitted by a representative.

(1.2) Steps for admission to the doctoral program:

A) Non-EU international candidates applying for fee-paying study places:

Candidates who have fulfilled all pre-registration requirements and have had their pre-registration file validated by the IDUS must submit, only during the official registration period, all documents required for doctoral registration via the dedicated admission platform. They must also send or submit all original documents, notarized/legalized/apostilled translations, to IDUS:

- Registration form (standard form) and annex – generated from the online registration platform after entering personal data (the online platform will be available on the IDUS website during the admission period).
- Receipt for the admission fee and processing fee in euros; these fees are paid via bank transfer to the account: RO16RNCB0106026604700008, indicating in the notes: “admission fee – amount” and “processing fee – amount, 1st year doctoral program 2025-2026, doctoral field,” or online through the admission platform, only during the registration period.

Candidates must follow the online registration process according to the published calendar, uploading scanned documents to the platform according to requirements, even if they were already submitted during pre-registration, because file validation in the platform is performed by the doctoral school secretary.

B) Candidates applying as Romanian government scholarship recipients:

These candidates apply in their own name since the procedures to obtain the Letter of Acceptance differ.

Additional information: <https://www.mae.ro/node/10251>

- (a) For non-EU candidates receiving Romanian state scholarships, the admission file must include, in addition to the documents mentioned above, the original Letter of Acceptance issued by the Ministry of Education and Research. If candidates cannot submit/collect documents in person, authorized representatives may do so with a notarized power of



attorney in the original. IDUS does not send/re-send original documents by post or courier.

- (b) Candidates must follow the online registration process according to the displayed calendar, uploading scanned documents to the platform as required.

X. Conduct of the Admission Exam

Article 13

- (1) Regardless of the field, the doctoral admission exam consists of at least two tests:
 - a) A written specialization test, based on topics announced by the doctoral supervisor at least two months before the exam date.
 - b) An interview analyzing the candidate's scientific/artistic interests, research/artistic abilities, and proposed doctoral thesis topic.
- (2) Depending on the field, additional tests (including eliminatory tests) may be included at the request of the doctoral supervisors and with the approval of the doctoral school council. For programs taught in international languages, candidates must take the exam in that language. This component is treated as an additional eliminatory test and will be graded pass/fail.
- (3) Exams are conducted in front of an admission committee composed of the doctoral supervisor offering the doctoral position and at least two other specialists from Babeș-Bolyai University holding at least the position of associate professor or scientific researcher grade II. The head of the admission committee is the doctoral supervisor. Committees are proposed by the doctoral school councils and approved by the CDUS director.
- (4) Candidates may not have marital, in-law, or up to third-degree family relations with members of the admission committee before whom they take the exams.
- (5) Candidates may not have marital, in-law, or up to third-degree family relations with their prospective doctoral supervisor.
- (6) Persons with marital, in-law, or up to third-degree family relations cannot be appointed to the same admission committee.

XI. Admission Results

Article 14

- (1) After evaluating candidates' performance in the admission tests, the admission committee nominates, based on the established selection criteria, the candidate to occupy the available doctoral student position. The candidate can only be enrolled in that position after receiving the favorable approval of the council of the doctoral school where the supervisor holds the position, and if that doctoral school is provisionally authorized or accredited.



- (2) The minimum average score required for a candidate to be declared admitted is 7.00. The average is calculated with two decimal places without rounding.
- (3) Doctoral schools will publish the candidates' results on their website or notice boards, protecting personal data in accordance with GDPR, so that candidates can exercise their right to appeal.
- (4) Doctoral schools will display admission results on their webpages (admissions section) in accordance with this methodology.
- (5) Vacant places in doctoral schools are redistributed only in the September session. Redistribution is first done within the doctoral school, to supervisors requesting candidate reallocations, following the decisions of the Board of Administration, the Council for Doctoral Studies, and applicable regulations, and subsequently at the CDUS level. Vacant places at the doctoral school level will be redistributed only in the September session by the leadership of the Doctoral Studies Institute, fairly among all doctoral schools, taking into account additional criteria for distributing grants/places provided in the decisions of the Board of Administration and the CDUS, as well as candidates' scores in the admission exam.
- (6) The Doctoral Studies Institute will inform doctoral schools of the number of vacant places available for redistribution. Directors of doctoral schools must submit to IDUS, within the deadline set by IDUS, the nominal list of candidates redistributed into the vacant places.

XII. Confirmation of Places and Enrollment of Admitted Candidates

Article 15

- (1) Enrollment of foreign candidates will be carried out by rector's decision, according to the schedule set by the receiving higher education institution, in accordance with applicable law.
- (2) At enrollment, candidates must present original study and identity documents from their application file, together with the Letter of Acceptance and passport with a valid "study" visa.
- (3) Original study documents issued in countries that are parties to the Hague Apostille Convention must be certified by the competent authorities in the issuing countries with the Hague Apostille.



- (4) Original study documents issued in countries not party to the Hague Apostille Convention must be legalized by the Ministry of Foreign Affairs of the issuing country and by the Romanian embassy/consulate in that country.
- (5) At enrollment, higher education institutions will register foreign candidates' names in school records exactly as in the passport. The same name will be used in documents issued at graduation (diploma, diploma supplement).
- (6) During the announced confirmation period, admitted non-EU candidates—both those paying tuition fees in foreign currency and Romanian state scholarship holders—must confirm their place online via the admission platform and physically at the location designated by the doctoral school. Confirmation is done as follows:
 - Online: Upload the signed study contract and follow the platform instructions.
 - Onsite: Submit the following documents:
 1. Registration form, generated by the platform, dated and signed by the candidate. *(This document must be printed, dated, and signed by the candidate. All options regarding the occupation of places must be marked for possible reallocations of vacant places.)*
 2. Latest original study diploma, certified/legalized or apostilled as per Art. (3) and (4) above.
 3. Other study documents from the application file, in original and certified/legalized/apostilled as per Art. (3) and (4).
 4. Identity documents/passport with valid "study" visa, in original.
 5. Signed study contract, in 4 copies.
 6. Doctoral study plan, completed digitally and signed, in 4 copies. All admitted candidates must prepare the doctoral study plan together with their supervisor, using the course offerings from the doctoral school curriculum for the 2026-2027 academic year, published on the IDUS page and on the doctoral school websites.
 7. Original Letter of Acceptance for the doctoral program, if applicable (mandatory; must be submitted at the latest at enrollment).
 8. Receipt proving payment of at least 25% of the annual tuition fee. Payment can be made via bank transfer to RO16RNCB0106026604700008 (indicating payer name, amount, and academic year) or online on the platform during the online confirmation period. No additional documents are required in this case.

Doctoral schools will provide candidates with a folder envelope (on the cover: name, surname, doctoral field, supervisor's name).

- (7) For candidates who have fulfilled all conditions regarding place confirmation, IDUS will initiate steps for obtaining the Letter of Acceptance from the Ministry of Education and Research (MEC).



Article 16

- (1) Enrollment of foreign candidates for whom the Letter of Acceptance has been issued, according to applicable law, will be carried out according to the schedule set by Babeş-Bolyai University, no later than the end of the first semester of the academic year.
- (2) Enrollment will be done by rector's decision, according to the calendar set by the receiving higher education institution and applicable law.
- (3) Enrollment is possible only upon presentation of original study and identity documents from the application file, together with a passport with a valid "study" visa.
- (4) Admitted doctoral candidates interested in student dormitory accommodation may request housing at the secretariat of their faculty.

XIII. Final Provisions

Article 17

- (1) Doctoral schools ensure the transparency of evaluation and selection procedures for admission to the doctoral program and guarantee access to this information by publishing it on the Internet and through other means of communication (brochures, posters, etc.).
- (2) Directors of doctoral schools are responsible for the proper conduct of the admission process, in terms of compliance with quality standards, university ethics, and applicable legislation.
- (3) General information about admission is published on the websites of BBU, IDUS, and the doctoral schools.
- (4) If, for justified reasons, proven with medical certificates or other official documents (death certificates, consular documents, judicial documents), a candidate cannot attend the admission contest, they may request a refund of the admission fee paid at registration. The request must be submitted/sent to the faculty cashier to which the doctoral school is affiliated and must include the following documents:
 - o Request for refund of the admission fee, stating the reasons for not attending the contest, in free format.
 - o Documents proving the justified impossibility of participating in the contest (medical certificates, death certificates, consular documents, judicial documents).
 - o Copy of ID card/passport.
 - o Copy of IBAN account in the candidate's name.

The processing fee for the application file is non-refundable. The candidate's file has already been processed by the committee, regardless of whether they attended the exam.



Failure to complete registration/confirmation on the admission platform or onsite, due to the candidate's fault, does not constitute grounds for requesting a refund of admission and processing fees.

SECTION 3 – Admission to Doctoral Studies at Babeș-Bolyai University for Candidates – Romanians Everywhere

XIV. General Provisions

Article 18

Admission of Romanians Everywhere is carried out based on methodologies specially developed by the Ministry of Education and Research.

1. The category of Romanians Everywhere includes:

- Individuals who freely assume a Romanian cultural identity;
- Persons of Romanian origin and those belonging to the Romanian linguistic and cultural lineage, living outside Romania, regardless of the ethnonym used (e.g., armâni, armânji, aromâni, basarabeni, bucovineni, cuțovlahi, daco-români, fărșeroți, herțeni, istro-români, latini dunăreni, macedoromâni, macedo-români, maramureșeni, megleniți, megleno-români, moldoveni, moldovlahi, rrâmâni, rumâni, valahi, vlahi, vlasi, volohi, macedo-armânji), as well as all other lexically related forms;
- Romanian emigrants, whether or not they retained Romanian citizenship, their descendants, and Romanian citizens residing abroad.

According to Art. 1(2) of Law no. 299/2007, republished, regarding support for Romanians Everywhere, this category also includes:

- a) Persons belonging to national, linguistic, or ethnic minorities of Romanian origin outside Romania, who assume a Romanian ethnic, linguistic, and cultural identity, regardless of the ethnonym used;
- b) Romanian emigrants, regardless of whether they retained Romanian citizenship, their descendants, and Romanian citizens residing abroad;
- c) Individuals of Romanian origin recognized as such outside Romania, recorded as a different minority in their country of residence, who self-identify with the Romanian cultural and identity space.

2. Candidates in this category apply for special places subsidized by the Romanian state. Budgeted places offered by the Ministry of Education and Research (MEC) are divided into two types:

- Without tuition fees, but with a scholarship;



- Without tuition fees, without a scholarship.

When registering for the doctoral admission contest, candidates choose a doctoral supervisor from those at Babeş-Bolyai University offering doctoral student positions for that admission contest.

To register for the admission contest, both foreign candidates (EU and non-EU) and Romanians Everywhere candidates must obtain a Preliminary Agreement signed by the future doctoral supervisor.

3. A doctoral student admitted to university studies may receive budget funding for only one field in the same cycle. A second field may be pursued only on a tuition-fee basis in RON, according to legal provisions.
4. The number of budgeted places with scholarships is approved and communicated to universities by the Ministry of Education and Research. The scholarship for Romanians Everywhere doctoral students, offered under the unilateral offer of the Romanian state, is at least equal to the minimum social scholarship.

XV. Registration Requirements

Article 19

Documents required for registration:

- (1) Candidates - Romanians Everywhere, graduates with a long-cycle bachelor's degree (pre-Bologna Process), or graduates of master programs obtained in the Republic of Moldova or other third states outside the EU with accredited programs – apply to BBU according to the Romanian citizens' doctoral admission calendar. The cumulative duration of bachelor's and master's studies must be at least 300 ECTS credits.
- (2) To verify the eligibility of diplomas, during online registration, doctoral school secretaries will consult:
 - For candidates from the Republic of Moldova: <http://www.anacip.md>
 - For other countries: <http://www.enic-naric.net/higher-education-institution.aspx>, selecting the country and then “Recognised higher education institutions”
 - Or: http://NCRED.edu.ro/imipqnet/doku.php?id=lista_universitatilor_recunoscute

If difficulties arise in evaluating applications, BBU will send scanned diplomas to MEDGRIAE at verificarediplomerop@edu.gov.ro for study approval.

- (3) Candidates in the Romanians Everywhere category register for the admission contest based on a passport valid for at least 6 months from the start of the doctoral program and a birth certificate. Candidates must specify the type of place they are applying for (Romanian/EU citizen places or Romanians Everywhere places).
- (4) For Romanians Everywhere candidates who retain Romanian/EU citizenship, their diplomas are sent by IDUS to MEC and NCRED to obtain the equivalence/recognition certificate. The list of documents required for recognition/equivalence is available at: <https://www.NCRED.edu.ro/>



- (5) To transmit recognition files of Romanians Everywhere candidates to MEC and NCRED, the files must be submitted to BBU's Doctoral Studies Institute (IDUS) by the deadline published on the IDUS website. All required documents must include:
 - o Notarized copies of diplomas and transcripts;
 - o Notarized translations into Romanian of all required documents.
- (6) Authentication of diplomas for recognition/equivalence by MEC and NCRED, for studies outside the EU, EEA, or Switzerland:
 - a) Republic of Moldova diplomas: No apostille or supralegalization required. Diplomas issued before 2008 (and those after 2008 not verifiable online) must include the original Certificate of Authenticity issued by the Moldovan Ministry of Education.
 - b) States party to the Hague Apostille Convention: Documents must bear a Hague Apostille by competent authorities. For Italy, Greece, Spain, Portugal, and Cyprus, the Apostille applies; other EU states are exempt.
 - c) States not party to the Hague Apostille Convention: Documents must be supralegalized/apostilled or accompanied by a Certificate of Authenticity issued by competent authorities of the issuing country.
- (7) Supralegalization is applied by the foreign Ministry of Foreign Affairs and the Romanian Embassy/Consulate in the respective country, or via Romania's MFA if no diplomatic mission exists.
- (8) Exemption from supralegalization is allowed by law, international treaty, or reciprocity.
- (9) Documents for doctoral registration must comply with Ministry of Education and Research requirements, BBU internal regulations, and are available at: <https://doctorat.BBUcluj.ro/ro/admitere/> – Romanians Everywhere section.

Article 20

Candidates *Romanians Everywhere* who have fulfilled all conditions for registration to doctoral studies must follow the online registration process according to the published calendar and upload scanned documents to the platform as required.

XVI. Conduct of the Admission Contest

Article 21

- (1) Regardless of the field, the doctoral admission contest consists of at least two tests:
 - a) A written specialization test, based on a syllabus announced by the doctoral supervisor at least two months before the contest date;
 - b) An interview, assessing the candidate's scientific/artistic interests, research/artistic skills, the proposed doctoral thesis topic, and, if necessary, the candidate's language proficiency.



- (2) Depending on the specifics of the field, additional tests (even eliminatory) may be included in the admission contest, at the request of the titular doctoral supervisors and with the agreement of the doctoral school council.
- (3) Admission tests are conducted before a committee composed of the doctoral supervisor offering the doctoral student position and at least two other specialists from Babeş-Bolyai University holding at least the rank of associate professor or senior researcher (Scientific Research Grade II). The chair of the committee is the doctoral supervisor. Committees are proposed by the doctoral school councils and approved by the Director of the Doctoral Studies Council (CDUS).
- (4) A doctoral candidate cannot be a spouse, in-law, or relative up to the third degree of any member of the admission committee before whom they take the admission tests.
- (5) A candidate cannot be a spouse, in-law, or relative up to the third degree of their future doctoral supervisor.
- (6) Persons who are spouses, in-laws, or relatives up to the third degree cannot be appointed to the same admission committee.

XVII. Admission Results

Article 22

- (1) After evaluating candidates' performance in the tests, the admission committee nominates, based on established selection criteria, the candidate to occupy the doctoral student position. This candidate may be enrolled only after the favorable approval of the council of the doctoral school where the supervisor holds a position, and if the doctoral school is provisionally authorized or accredited.
- (2) The minimum average grade required to be declared admitted is 7.00. The average is calculated to two decimal places without rounding.
- (3) Doctoral schools will publish candidate results on their websites (protecting personal data under GDPR), ensuring candidates can exercise the right to appeal.
- (4) Results will be published in the admission section of the doctoral school's website, in accordance with this methodology.
- (5) Vacant places in doctoral schools are redistributed only during the September session. Redistribution is first made within the doctoral school, to supervisors requesting candidate redistribution, respecting the decisions of the Board of Administration, the Doctoral Studies Council, and current regulations, and later at the CDUS level.
- (6) Vacant places at the doctoral school level are redistributed only in September by the Doctoral Studies Institute leadership, fairly across all schools, considering additional criteria for allocation of grants/places set by the Board of Administration and CDUS, as well as candidates' admission exam scores.



- (7) The Doctoral Studies Institute will communicate the number of vacant places to the doctoral schools. Directors must submit to IDUS, by the specified deadline, the nominal list of candidates redistributed to vacant places.

XVIII. Confirmation of Place and Enrollment of Admitted Candidates

Article 23

- (1) During the announced confirmation period, candidates admitted to grant-funded places must confirm their place online on the admission platform and physically at the location indicated by the doctoral school. Confirmation is done as follows:

- Online: Upload the signed study contract and follow platform instructions.
- Onsite: Submit the following documents:
 1. Registration form generated from the platform, dated and signed by the candidate (all options regarding place occupancy must be marked for possible sliding into unoccupied places).
 2. Curriculum Vitae, signed and dated.
 3. List of published scientific works (if applicable).

The following original documents (or translated and notarized copies if not in Romanian) will be submitted for verification by the designated doctoral school officer:

4. Birth certificate
5. Baccalaureate diploma
6. Bachelor's diploma with transcripts and diploma supplement, if applicable
7. Advanced studies / Master diploma with transcripts and supplement, if applicable
8. Master certificate for students completing studies in the current academic year
9. Marriage certificate (if the surname has changed)
10. Administrative document for name change, if applicable
11. Certificate of authenticity (original) for diplomas issued before 2008, issued by the Moldovan Ministry of Education
12. Recognition/equivalence certificate for foreign bachelor's and master's studies issued by NCRED; cumulative transferable credits must be at least 300 ECTS
13. Copy of passport/ID (simple, not notarized)
14. Certificate of Romanian language proficiency, minimum B1 (CEFR), issued by: pre-university courses, accredited preparatory programs for foreigners at Romanian universities, Romanian language lecturates abroad, or the Romanian Language Institute. Exemption applies to Romanians Everywhere presenting Romanian diplomas/certificates or proof of at least three consecutive years of study in Romanian; otherwise, the preparatory Romanian language year is mandatory.
15. For international language programs, candidates must submit a certificate of proficiency in a language of international circulation or a documented interview accepted



by the doctoral school, showing minimum required proficiency (Annex 1).

16. Declaration of belonging to the Romanian cultural identity:
<https://www.edu.ro/sites/default/files/Anexa%20nr%203%20Declaratie%20apartenenta.pdf>

17. Signed study contract (original, 4 copies)

18. Doctoral study plan, completed electronically, signed (4 copies), created with the doctoral school's 2026–2027 curriculum offerings, published on IDUS and doctoral school websites.

Doctoral schools will provide candidates with a folder envelope marked with name, surname, doctoral field, and supervisor's name.

- (2) All university study documents, transcripts, and annexes must be submitted to IDUS in notarized copies with legalized Romanian translations (if issued in another language).
- (3) Romanians Everywhere candidates validated for admission will be enrolled in doctoral studies only after receiving the Study Approval from the Ministry of Education.

XIX. Final Provisions

Article 24

- (1) Doctoral schools ensure the transparency of evaluation and selection procedures for doctoral admissions and guarantee access to this information through publication on the Internet and by other means (brochures, posters, etc.).
- (2) Directors of doctoral schools are responsible for the proper conduct of the admission contest, ensuring compliance with quality standards, university ethics, and applicable legislation.
- (3) General information about admission is published on the websites of BBU, the Doctoral Studies Institute (IDUS), and the doctoral schools.
- (4) If, for justified reasons, supported by medical certificates or other official documents (death certificates, consular documents, court documents), a candidate cannot attend the admission contest, they may request a refund of the admission fee paid at registration. The request must be submitted or sent to the faculty cashier to which the doctoral school is affiliated, including the following documents:
 - A request for admission fee refund, stating the reasons for not participating in the contest, in free format
 - Documents proving the justified impossibility of attending (medical certificates, death certificates, consular documents, court documents)
 - Copy of ID/passport
 - Copy of IBAN account in the candidate's name



The application processing fee is non-refundable. The candidate's file has already been processed by the committee, regardless of attendance at the exam.

Failure to complete the registration/confirmation in the admission platform, or failure to confirm onsite due to the candidate's fault, does not constitute grounds for requesting a refund of admission or processing fees.

Annex 1

ACCEPTED LANGUAGE CERTIFICATES FOR DOCTORAL ADMISSION

ENGLISH LANGUAGE

- Cambridge English: B1 Preliminary for Schools – B1, B2
- Cambridge English: B1 Preliminary – B1, B2
- Cambridge English: B2 First for Schools – B1, B2, C1
- Cambridge English: B2 First – B1, B2, C1
- Cambridge English: C1 Advanced – B2, C1, C2
- Cambridge English: C2 Proficiency – C1, C2
- Cambridge English: B1 Business Preliminary – B1, B2
- Cambridge English: B2 Business Vantage – B1, B2, C1
- Cambridge English: C1 Business Higher – B2, C1, C2
- IELTS (International English Language Testing System) – B1, B2, C1, C2
- TOEFL iBT (Test of English as a Foreign Language – Internet-based Test) – B1, B2, C1
- TOEIC (Test of English for International Communication) – B1, B2, C1
- LCCI – ELSA (London Chamber of Commerce and Industry International Qualifications – English Language Skills Assessment) – minimum B1
- LCCI – JETSET (London Chamber of Commerce and Industry International Qualifications – Junior English Tests, Senior English Tests) – minimum B1
- Pearson LCCI Entry 3 Certificate in ESOL International – B1
- Pearson LCCI Level 1 Certificate in ESOL International – B2
- Pearson LCCI Level 2 Certificate in ESOL International – C1
- Pearson LCCI Level 3 Certificate in ESOL International – C2
- Pearson Edexcel Entry Level Certificate in ESOL International (Entry 3) – B1
- Pearson Edexcel Entry Level 1 Certificate in ESOL International – B2
- Pearson Edexcel Entry Level 2 Certificate in ESOL International – C1
- Pearson Edexcel Entry Level 3 Certificate in ESOL International – C2
- TRINITY ISE (Integrated Skills in English) – B1–C2
- ECL – B1–C1



FRENCH LANGUAGE

- DALF (Diplôme approfondi de langue française) – C1–C2
- DELF (Diplôme d'études en langue française) – B1–B2
- TCF (Test de connaissance du français) – B1–C2
- TEF (Test d'évaluation du français) – B1–C2

GERMAN LANGUAGE

- DSD (Das Deutsche Sprachdiplom der Kultusministerkonferenz, Second Level) – B2, C1
- ÖSD (Das Österreichische Sprachdiplom Deutsch) – B1, B2, C1
- Goethe-Zertifikat – B1, B2, C1
- Goethe-Zertifikat – C2
- ZDfB (Zertifikat Deutsch für den Beruf)
- PWD (Prüfung Wirtschaftsdeutsch International) – C1
- KDS (Kleines Deutsches Sprachdiplom) – C2
- GDS (Großes Deutsches Sprachdiplom) – C2, C2+
- TestDaF (Der Test Deutsch als Fremdsprache) – B2–C1
- telc Deutsch – C1

ITALIAN LANGUAGE

- CILS (Certificazione di Italiano come Lingua Straniera) – B1–C2
- CELI 2, 3, 4, 5 (Certificazione della lingua italiana) – B1–C2
- PLIDA – B1–C2

SPANISH LANGUAGE

- DELE – B1–C2

CHINESE LANGUAGE

- HSK – certificates issued by the Confucius Institute

Additional Accepted Certificates / Diplomas

- Certificates issued by the Department of Specialized Foreign Languages and the Department of Modern Languages and Business Communication at BBU
- Certificates issued by BBU ALPHA and LINGUA Centers – B1–C2
- Certificates issued by universities within the Universitaria Consortium, Cluj Universities Consortium, or other consortia that BBU or its faculties are members of



- Certificates issued by foreign universities that have cooperation agreements with BBU
- Bachelor's diploma issued by a Faculty of Letters attesting completion of a program in an international language
- Diploma attesting completion of a full study program in an international language at BBU, within Universitaria Consortium, Cluj Universities Consortium, or other consortia BBU belongs to
- University or high school diploma entirely completed abroad in an international language

* For study programs taught in an international language, only certificates/diplomas in the language of instruction of the respective program are accepted.